



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Region XI, Davao City

REGIONAL MEMORANDUM


No. 005, S. 2022

TO : Presidents/School Heads/Deans
Private/Public Higher Education Institutions (HEIs)

DATE : February 7, 2022

SUBJECT : REMINDERS FOR HEIs ON THE CONDUCT OF TUITION AND/OR
OTHER SCHOOL FEES (TOSF) INCREASE, EFFECTIVE S.Y. 2022-
2023

- 1.) In accordance with the pertinent provisions of RA 7722, CMO No. 3 and 8, S. 2012, otherwise known as the "Higher Education Act of 1994", "Enhanced Policies, Guidelines and Procedures Governing Increases in Tuition and Other School Fees, Introduction of New Fees and for Other Purposes," and "Amendment to CMO No. 3, 2012", respectively, HEIs that intend to increase their TOSF, effective S.Y. 2022-2023, are hereby reminded to conduct its **Consultation** with its stakeholders regarding its planned increase **on or before February 28, 2022**. In addition, **HEIs must inform this Office 15 calendar days prior to the conduct of the said Consultation.**
- 2.) HEIs without intention to increase their TOSF must still submit their S.Y. 2022-2023 **Comparative Schedule of TOSF** for *contents notation* and consolidation of regional reports in compliance with CHED Regional Memorandum No. 1, S. 2017, otherwise known as the "**Submission of Complete Requirements on TOSF, in Chronological Order, In Compliance With CMO Nos. 3 and 8, S. 2012.**"
- 3.) For information and guidance.


MARICAR R. CASQUEJO, Ph.D., CESO III
Director IV

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