



Republic of the Philippines
Office of the President
COMMISSION ON HIGHER EDUCATION
REGIONAL OFFICE XI
Loyola St., Obrero, Davao City



Tel. Nos.: +63 (82) 295-3418 • 295-7696 • 282-4448 • 321-7418 Email: chedro11@ched.gov.ph

MEMORANDUM FROM THE REGIONAL DIRECTOR

No. 008 s. 2022

FOR : **PRESIDENTS / HEADS / OFFICERS-IN-CHARGE OF PRIVATE AND STATE UNIVERSITIES AND COLLEGES IN REGION XI**

ATTENTION : **SCHOLARSHIP COORDINATORS FOR CHED SCHOLARSHIP PROGRAM**

SUBJECT : **CALL FOR SUBMISSION OF BILLING REPORTS FOR THE 2nd SEMESTER, SCHOOL YEAR 2021-2022**

DATE : **FEBRUARY 10, 2022**

Pursuant to specific guidelines under CHED Memorandum Order (CMO) No. 08 s. 2019 "Policies and Guidelines for CHED Scholarship Programs (CSPs)", CMO No. 30 s. 2016 "Implementing Guidelines for the Scholarship Grant Program for Children and Dependents of Sugarcane Industry Workers and Small Sugarcane Farmers", and CMO No. 02 s. 2020 "Amendments to Sections III, IV, V, VI, and VII of CMO No 30 s. 2016 entitled "CMO No. 30 s. 2016 "Implementing Guidelines for the Scholarship Grant Program for Children and Dependents of Sugarcane Industry Workers and Small Sugarcane Farmers (SIDA-SGP)", and CMO 24 s. 2021 "Implementing Guidelines for the CHED Tulong-Agri Program (TAP)", all Higher Education Institutions with grantees under the CHED Scholarship Programs (CSPs) and SIDA-SGP are enjoined to submit your Billing Reports for the **2nd Semester, School Year 2021-2022**.

Attached is the template to be used for the submission of the required document in electronic and hard copies, on or before **March 01, 2022**.

Type of Scholarship	Required Document	No. of copies	Document Reference
CHED Scholarship Programs (CSPs) Ref. CMO 08 s. 2019 Section 14.2.2	Billing Report	4	Annex A
	Memorandum of Agreement	4	
	Registrar's Certificate	4	Annex B
SIDA – SGP Ref. CMO 02 s. 2020 Section 2.2.2	Billing Report	4	Annex A
	Memorandum of Agreement	4	
	Registrar's Certificate	4	Annex B

For more information, you may contact the CHED Regional Office XI Scholarship Unit at: (082) 295-3418 or through email at chedscholarshipxi@ched.gov.ph.

For your compliance, please.


MARICAR R. CASQUEJO, Ph. D., CESO III
Director IV



CERTIFIED LIST OF CHED STUDENT FINANCIAL ASSISTANCE PROGRAMS (StuFAPs) BENEFICIARIES

2nd Semester, Academic Year 2021-2022

SCHOOL :
 Address :
 Region : 11 - Davao Region
 Date : March 01, 2022

Seq.	Award No. per NOA	Type of StuFAP	Last	First	Extension Name	Middle	Sex	Course	Curriculum Year/Level	General Weighted Average (GWA) for the Previous Semester	Number of Units Enrolled	CHED StuFAPs financial benefits per semester	Remarks
1													
2													
3													
4													
5													
6													
7													
8													

Prepared by:

Certified by:

Approved by:

Scholarship Coordinator

Chief Accountant / Finance Officer

President / School Head

CERTIFICATION

TO WHOM IT MAY CONCERN:

This to certify the following (CSP / SIDA) grantees are OFFICIALLY enrolled in this institution during the **SECOND SEMESTER, SCHOOL YEAR 2021-2022.**

SEQ	NAME	AWARD NO.	PROGRAM	UNITS ENROLLED	CY LEVEL	GWA (Previous Semester)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

Prepared by:

MR. JUAN DE LA CRUZ
School Registrar

Noted by:

DR. JUAN DE LA CRUZ
President / Head of Office