



Republic of the Philippines  
Office of the President  
**COMMISSION ON HIGHER EDUCATION**  
**REGIONAL OFFICE XI**  
Loyola St., Obrero, Davao City



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**MEMORANDUM FROM THE OFFICE OF THE REGIONAL DIRECTOR**  
No. 130, Series of 2022

**FOR : ALL PUBLIC AND PRIVATE HEIS OFFERING TEACHER EDUCATION PROGRAMS**

**ATTN : DEANS/PROGRAM HEADS/FACULTY OF TEACHER EDUCATION**

**SUBJECT : NOMINATION OF THE MOST OUTSTANDING TEACHERS AND DEANS/PROGRAM HEADS TO BE RECOGNIZED AND AWARDED DURING THE WORLD TEACHER'S DAY ON OCTOBER 14, 2022 AT THE PINNACLE HOTEL, DAVAO CITY**

**DATE : August 15, 2022**

In accordance with the pertinent provisions of Republic Act No. 7722, otherwise known as the "Higher Education Act of 1994", this Office hereby endorses the conduct of the **Awarding Ceremony of the Ten Most Outstanding Teachers and Deans/Program Heads** as part of the culminating activity of the **World Teacher's Month** with the theme: **"Teachers at the HEART of Education Recovery," on October 14, 2022, at Pinnacle Hotel, Davao City.** This event is initiated by Philippine Association of Teachers and Educators (PAFTE XI) in coordination with Association of Region XI Teacher Education Institutions (ARTEI).

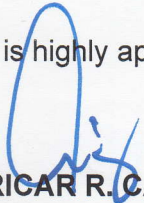
This activity is in consonance with the Presidential Proclamation 242 declaring September 5 to October 5 of every year as National Teachers' Month (NTM) and the Republic Act 10743, which officially declared "October 5 of every year as National Teacher's Day." It is deemed appropriate to honor the instructors and professors of the teacher education programs, and to recognize the exemplary performance of the College of Teacher Education's Deans and Program Heads across all colleges in Region XI in celebration of the National Teachers' Month.

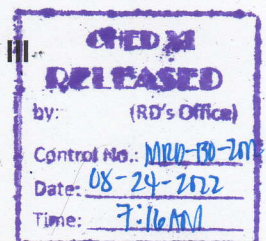
The Dean and Program Head shall nominate at least one (1) eligible faculty member per institution **based on the attached criteria.** Please take note of the following deadlines:

- Deadline for e-submission – September 10, 2022**
- Deadline for hard-copy submission – September 17, 2022**
- Validation and Interview of shortlisted Nominee – September 24, 2022**

For more details kindly refer to the organizers. You may also coordinate with Dr. Amseva M. Bentayao at Mobile Number 09212616870 and Dr. Arnold Duping at Mobile Number 09637472972.

The support and participation of all concerned is highly appreciated.

  
**MARICAR R. CASQUEJO, PhD, CESO III**  
Director IV





Enclosure 1

**2022 SEARCH OF OUTSTANDING TEACHER  
IN TEACHER EDUCATION PROGRAM IN REGION XI**

**Basic Qualifications:**

1. The nominee should be teaching in Teacher Education Program for at least 3 years of continuous service.
2. Must have a full-time status for the last three years (probationary/regular/permanent) in his/her current employment
3. Must have a valid PRC license
4. Must have at least 3-4 teaching preparations in the Teacher Education Program.
5. Must have Very Satisfactory rating for the last three (3) years with certification from authorized Office.
6. Must have published research in national and/or international publication from 2015 up to the present as Faculty Member/Teaching Personnel.

**A. Personal Qualities and Character (10 points)**

Rating

1. Model of integrity both inside and outside of the school premises.

5 pts.	
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2. With active involvement in religious, school and/or community.

5 pts.	
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*Note: Means of Verification: Certification from Dean/VPAA/Barangay and other Clearances.*

**B. Faculty Qualifications (15 points)**

1. Doctorate Degree = 15 pts.
2. Master's Degree Holder = 10 pts.

15 Pts.	
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10 Pts.	
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*Note : Means of Verification: Diploma*

**C. Faculty Evaluation (25 points)**

1. The performance evaluation of faculty must be Very Satisfactory (VS) for the past three (3) years.

*Note: Means of Verification: Faculty Evaluation Rating for 3 years (From HR/ Guidance Office) or any Office that issued evaluation result.*

SY	1 <sup>st</sup> Semester Rating	2 <sup>nd</sup> Semester Rating	Final Rating
SY August to May 2021-2022			
SY August to May 2020-2021			
SY August to May 2019-2020			
<b>AVERAGE</b>			



Numerical Rating: 4.50 -5.00 = 25  
 3.5 – 4.49 = 20

**D. Research Output (40 pts.)**

Research (relevant to field of specialization)	Local/ National level	International level	Rating
Published work	5 pts.	15 pts.	15
Research Presentation	5pts.	15 pts.	15
Creative Works	10		

**E. Awards & Recognitions (10 pts.)**

(Within the practice of the Profession)

Awards, Recognition and Commendation (Exemplary)	Local/ Subnational (2 pts.)	National level (3 pts.)	International level (5 pts.)	10 pts.

For more information please contact:

**DR. AMSEVA M. BENTAYAO**

President, ARTEI RO XI

San Pedro College

Davao City

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*Enclosure 2*

**GUIDELINES FOR THE SEARCH OF THE MOST OUTSTANDING REGION XI  
DEAN/ PROGRAM HEAD OF THE COLLEGE OF TEACHER EDUCATION**

**Rationale**

The Deans/ Program Heads are academic leaders that oversee a school's academic, programmatic, administrative, and fiscal operations. They oversee student recruiting, admission, and academic advancement, as well as verifying the appropriateness of teaching and monitoring academic integrity. They are accountable for the establishment and maintenance of a compliance and integrity culture among professors, staff, and students.

Thus, it is only right to honor the Deans/Program Heads of the College of Teacher Education in the region for developing such remarkable teacher education graduates.

The Philippine Association of Teachers and Educators (PAFTE) Region XI will spearhead this year in recognizing the Region XI's 5 Most Outstanding Deans and Program Heads in the field of Teacher Education.

**Minimum Qualification Requirements of the Nominees**

Nominated Deans or Program Heads must meet the following qualifications:

1. Officially designated or appointed as Dean of the College of Teacher Education or Program Head/ Director of any degree under the teacher education program.
2. Possess a performance rating of at least Very Satisfactory, or its equivalent, for the two (2) recent semesters.
3. Have not, as of the time of the nomination, been convicted of any administrative or criminal offense constituting moral turpitude.

**Criteria for Evaluation**

1. Excellence in Performance/ Outstanding Contribution - The degree to which an outstanding performance or contribution in the academe and in the community is unique and original. *(30 points)*
2. Performance and Success Impact - The degree to which the idea, proposal, research, innovation, or invention is being employed and the outcome; the number of people



who have benefitted; the massive change that has occurred; and the amount of funds saved. (40 points)

3. Academic Milestone Crossed – Highest educational attainment, achievement, distinctions, recognitions, and study grants/ scholarships. (30 points)

**Documentation** (use A4 size bond paper)

1. Update curriculum vitae.
2. A comprehensive narrative detailing the exceptional achievements or excellent conduct standards shown during his or her tenure or designation being the Dean of the College of Teacher Education of Program Head/ Director of any degree in the teacher education program. The achievements or standards shown should be presented in order of importance, replete with explanations and arguments.
3. Letter/ Certification from the College President or highest official endorsing the nomination.
4. A notarized certification signed by the candidate stating that he or she has not been convicted of any administrative or criminal infraction constituting moral turpitude.
5. Certification from the HR Manager/ Director indicating the candidate has received at least Very Satisfactory (VS) performance ratings for at least Very Satisfactory, or its equivalent, for the two (2) recent semesters.
6. Relevant certificates to support excellence in performance/ contribution; performance and success impacts; and academic milestone crossed.

For more information please contact:

**FDR DR JOCELYN H. HUA, DFRIEDR**  
President, PAFTE RO XI

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*Enclosure 3*

**TIMELE FOR THE SUBMISSION OF ENTRY**

1. Deadline for e-submission September 10, 2022
2. September 17, 2022 (Hard copy submission) for shortlisted
3. September 24, 2022 (Validation/Interview)