



Republic of the Philippines
Office of the President
COMMISSION ON HIGHER EDUCATION
REGIONAL OFFICE XI
Loyola St., Obrero, Davao City



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MEMORANDUM FROM THE REGIONAL DIRECTOR
No. 67, s. 2021

For : **PRESIDENTS/HEADS OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS**

Attention : **DEANS/FACULTY OF GRADUATE SCHOOL PROGRAMS**

Subject : **FACE-TO-FACE TRAINING-WORKSHOP ON COURSEPACK DEVELOPMENT**

Date : **May 23, 2022**

The Commission on Higher Education Regional Office XI hereby endorses the abovementioned undertaking for the support and participation of all concerned.

Deans and Faculty Members of Graduate School Programs are encouraged to participate in the **Face-to-Face Training-Workshop on Coursepack Development** scheduled on **09 June 2022, 7:00AM to 5:00PM** to be held at Acacia Hotel, Davao City, fronting Carmelite Church near SM Lanang.

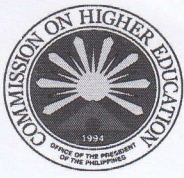
Attached is the communication from **Dr. Lourdes C. Cabintoy**, President of the Philippine Association for Graduate Education (PAGE) XI, which contains relevant information for your reference.

For the Director IV:

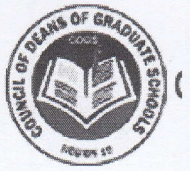

ENGR. LUIS D. PEREZ, Ph.D.
Chief Education Program Specialist

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**COMMISSION ON HIGHER EDUCATION
PHILIPPINE ASSOCIATION FOR GRADUATE EDUCATION
COUNCIL OF DEANS FOR GRADUATE EDUCATION**



May 12, 2022

DR. MARICAR R. CASQUEJO, CESO III

Director IV

Commission on Higher Education Regional Office XI

Loyola St., Davao City

Dear **Dr. Casquejo**

Greetings!

The *Philippine Association for Graduate Education XI (PAGE XI)* and the *Council of Deans for Graduate Education XI (CODGE XI)* will conduct a face-to-face **Training – Workshop on Coursepack Development** on June 9, 2022, from 7:00am to 5:00pm. This is a one-day activity which will be held at the Acacia Hotel, Davao City, fronting Carmelite Church near SM Lanang. The objective of this activity is to capacitate the Graduate School faculty in Region XI with the necessary foundational knowledge and skills in writing, designing, and developing Coursepacks intended for graduate students.


Each Graduate School is expected to send two participants which includes the Dean and a Faculty of the Graduate School. The participants are requested to bring their laptop and existing syllabus or Course Package. Registration is FREE. PAGE XI and CODGE XI will sponsor this training-workshop.

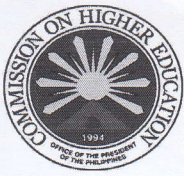
In this connection, we would like to ask for your indorsement to the said activity. We look forward to your positive response. You may see the attached *Tentative Program* for your reference.

Truly yours,

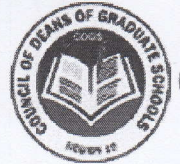

DR. EDROSLYN J. FERNANDEZ
Secretariat Chair

Noted:


Dr. LOURDES C. CABINTOY
PAGE XI President



**COMMISSION ON HIGHER EDUCATION
PHILIPPINE ASSOCIATION FOR GRADUATE EDUCATION
COUNCIL OF DEANS FOR GRADUATE EDUCATION**



PROGRAM

**TRAINING-Workshop on Coursepack Development
June 9, 2022
Acacia Hotel, Davao City
7:00am to 5:00pm**

Time	Activity	Person In-charge
7:00 – 8:00	Registration	Secretariat
8:00 – 8:20	Preliminaries <ul style="list-style-type: none">● Opening Prayer● Philippine National Anthem● Tayo'y Dabawenyo	Dr. Ronald S. Decano
8:20 – 8:25	Welcome Address and Rationale of the Activity	Dr. Lourdes C. Cabintoy
8:25 – 8:40	Inspirational Message	Dr. Randy A. Tudy
8:45 – 8:55	Morning Health Break	
8:55 – 9:00	Introduction of the Resource Speaker	Dr. Sylvia Pidor
9:00 – 12:00	Input on Coursepack Development	Dr. Bonifacio G. Gabales, Jr.
12:00 – 1:00	Lunch Break	
1:00 – 2:30	Continuation of Input on Coursepack Development	Dr. Bonifacio G. Gabales, Jr.
2:30 – 3:30	Workshop on Coursepack Writing	Participants
3:30 – 3:40	Afternoon Health Break	
3:40 – 4:40	Presentation of Output	Participants
4:40 – 4:45	Awarding of Certificates	Secretariat
4:45 – 4:50	Closing Remarks	Dr. Roel P. Villocino
4:50 – 4:55	Closing Prayer	Dr. Avee Joy Dayaganon
4:55 – 5:00	Wrap Up	Secretariat

Edroslyn J. Fernandez, PhD
Master of Ceremony