

Republic of the Philippines  
Office of the President  
COMMISSION ON HIGHER EDUCATION  
Region XI

**MEMORANDUM FROM THE REGIONAL DIRECTOR**

No. 73, Series of 2022

FOR : **PRESIDENTS OF STATE UNIVERSITIES AND COLLEGES (SUCS)  
IN REGION XI AND PRESIDENT OF AGUSAN STATE  
COLLEGE OF SCIENCE AND TECHNOLOGY (ASCAT),  
AGUSAN DEL NORTE.**

SUBJECT : **REQUEST FOR SUMMARY OF DATA (IN MATRIX FORM) FOR  
FACULTY EVALUATION PER DBM-CHED JOINT CIRCULAR  
NO. 1, S. 2022**

DATE : JUNE 6, 2022

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Per DBM-CHED Joint Circular No. 1, s. 2022 for the implementation of the 8<sup>th</sup> evaluation cycle of the National Budget Circular (NBC) No. 461, s. 1998, CHEDROs are tasked to take part in the faculty evaluation specifically on the aspects of educational qualification; scholarly research/ monograph/educational technical articles in a technical/scientific/professional journal including electronic and digital journal; participation in conferences, seminars and workshops, and; membership in professional organizations. As such, this Office is requesting for summary (in matrix form) of the following data from the above-mentioned SUCs, to be one of the references which can fast track the evaluation:

**1.0 Educational Qualification**

- 1.1 Highest relevant academic degree or Educational attainment
  - 1.1.1 Doctorate Degree
  - 1.1.2 Master's Degree
  - 1.1.3 LLB, MD
  - 1.1.4 Diploma Course (above a Bachelor's Degree)
  - 1.1.5 Bachelor's Degree
    - a. Four Years
    - b. Exceeding four years
  - 1.1.6 Special Courses
    - a. 3-year post-secondary course
    - b. 2-year post-secondary course
- 1.2 Additional equivalent degree earned related to the present position
  - 1.2.1 Master's Degree
  - 1.2.2 Bachelor's Degree



1.3 Additional credits earned

1.3.1 For every 3-unit credit earned towards an approved higher degree course

**2.0 Scholarly Research/ Monograph/Educational Technical Articles in a Technical/Scientific/Professional Journal including Electronic and Digital Journal**

2.1 For every published book: original, edited, or compiled, copyrighted/published within the last ten years

2.1.1 as original author

2.1.2 as co-author

2.1.3 as reviewer/translator

2.1.4 as editor

2.1.5 as compiler

2.2 For every scholarly research, monograph educational and/or technical article published in a technical/scientific/professional journal

a. International

b. National/Regional

c. Local

**3.0 Participation in Conferences, Seminars and Workshops**

a. International

b. National

c. Local

**4.0 Membership in Professional Organizations**

4.1 For current individual membership in relevant professional organizations

a. Learned Society

-Full Member

-Associate Member

b. Honor Society

c. Scientific Society

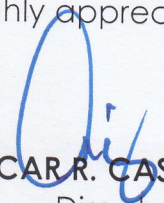
d. Professional

-Officer

-Member

Kindly let your Focal Person fill-out the google sheet to be shared to your respective official email addresses. We appreciate receiving the filled-out form **on or before June 10, 2022**. For any clarification/s, Dr. Luis D. Perez, Chief Education Program Specialist, can be contacted in the following numbers: 09685835178/09276875889.

Your utmost cooperation is highly appreciated.

  
MARICAR R. CASQUEJO, PhD., CESO III  
Director IV

