

COMMISSION ON HIGHER EDUCATION REGIONAL OFFICE XI Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SUPPLIES AND MATERIALS													
-	Common Used Supplies and Equipment Available at DBM-PS	CHEDROXI Personnel	NO	NP-53.5 Agency-to-Agency	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	80,000.00	80,000.00	-	-
-	Other Supplies and Materials	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	20,000.00	20,000.00	-	-
-	Accountable Forms	CHEDROXI Personnel/Clients	NO	NP-53.5 Agency-to-Agency	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	150,000.00	150,000.00	-	-
-	Fuel and Oil	CHEDROXI Personnel	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	42,000.00	42,000.00	-	-
-	Travel Expenses-Local	CHEDROXI Personnel	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	1,200,000.00	1,200,000.00	-	-
UTILITY EXPENSES													
-	Water Supply	CHEDROXI Personnel	NO	Direct Contracting	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	36,000.00	36,000.00	-	-
-	Electricity Supply	CHEDROXI Personnel	NO	Direct Contracting	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	400,000.00	400,000.00	-	-
COMMUNICATION EXPENSES													
-	Postage	CHEDROXI Personnel	NO	NP-53.5 Agency-to-Agency	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	5,000.00	5,000.00	-	-
-	Courier Services	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	October-November 2022	January 2023	January 2023	January 2023	GoP	15,000.00	15,000.00	-	-
-	Telecommunication (PLDT)	CHEDROXI Personnel	NO	Direct Contracting	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	30,000.00	30,000.00	-	-
-	Mobile	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	66,000.00	66,000.00	-	-
-	Internet	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	68,000.00	68,000.00	-	-
GENERAL SERVICES													
-	Security Services	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	517,000.00	517,000.00	-	-
OTHER PROFESSIONAL FEES													
-	RQAT	CHEDROXI Personnel	NO	Direct Contracting	July-December 2023	July-December 2023	July-December 2023	July-December 2023	GoP	100,000.00	100,000.00	-	-
-	Contract of Servcie/ JO	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January 2023	October-November 2022	January 2023	January 2023	GoP	300,000.00	300,000.00	-	-
REPAIRS AND MAINTENANCE													
-	Office Equipment	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	20,000.00	20,000.00	-	-

-	Motor Vehicle	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	20,000.00	20,000.00	-	-
-	Building and Structures	CHEDROXI Personnel/Clients	NO	NP-53.9 - Small Value Procurement	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	20,000.00	20,000.00	-	-
INSURANCE EXPENSE													
-	Insurance - Office Building	CHEDROXI Personnel	NO	NP-53.5 Agency-to-Agency	October 2023	October 2023	October 2023	October 2023	GoP	50,000.00	50,000.00	-	-
-	Insurance - Office Vehicle	CHEDROXI Personnel	NO	NP-53.5 Agency-to-Agency	January-August 2023	January-August 2023	January-August 2023	January-August 2023	GoP	30,000.00	30,000.00	-	-
TAXES, DUTIES AND LICENSES													
-	Official Vehicle Renewal of Registration	CHEDROXI Personnel	NO	NP-53.5 Agency-to-Agency	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	10,000.00	10,000.00	-	-
EXTRAORDINARY AND MISCELLANEOUS EXPENSES													
-	Extraordinary and Miscellaneous Expenses	CHEDROXI Personnel	NO	NP-53.5 Agency-to-Agency	January-December 2023	January-December 2023	January-December 2023	January-December 2023	GoP	118,000.00	118,000.00	-	-
FIDELITY BOND PREMIUMS													
-	Fidelity Bond Premium	CHEDROXI Personnel	NO	NP-53.5 Agency-to-Agency	January-December 2023	July-August 2023	July-August 2023	July-August 2023	GoP	60,000.00	60,000.00	-	-
TRAININGS / MEETINGS/ CONFERENCES													
-	Student Services Programs (TOSF/STUFAPS)												
-	a. Food and Venue	CHEDROXI Personnel/Clients	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	8,000.00	8,000.00	-	-
-	b. Supplies	CHEDROXI Personnel/Clients	NO	NP-53.9 - Small Value Procurement					GoP	2,000.00	2,000.00	-	-
-	Monitoring Activities (RQAT Orientation)												
-	a. Food and Venue	CHEDROXI Personnel/Clients	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	8,000.00	8,000.00	-	-
-	b. Supplies	CHEDROXI Personnel/Clients	NO	NP-53.9 - Small Value Procurement	AugustNovember 2023	AugustNovember 2023	AugustNovember 2023	AugustNovember 2023	GoP	2,000.00	2,000.00	-	-
-	Disaster and Risk Management												
-	a. Food and Venue	CHEDROXI Personnel/Clients	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	8,000.00	8,000.00	-	-
-	b. Supplies	CHEDROXI Personnel/Clients	NO	NP-53.9 - Small Value Procurement	June 2023	June 2023	June 2023	June 2023	GoP	2,000.00	2,000.00	-	-
-	Planning and Year-End Assessment												
-	a. Food and Venue	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	8,000.00	8,000.00	-	-
-	b. Supplies	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	December 2023	December 2023	December 2023	December 2023	GoP	2,000.00	2,000.00	-	-
-	HR Programs												
-	a. Food and Venue	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	8,000.00	8,000.00	-	-
-	b. Supplies	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	March-August 2023	March-August 2023	March-August 2023	March-August 2023	GoP	2,000.00	2,000.00	-	-
-	Meetings (Presidents/Registrars/Deans)												


-	a. Food and Venue	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	8,000.00	8,000.00	-	-
-	b. Supplies	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	May-October2023	May-October2023	May-October2023	May-October2023	GoP	2,000.00	2,000.00	-	-
Senior Citizen/PWD Activities													
-	a. Food and Venue	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	8,000.00	8,000.00	-	-
-	b. Supplies	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	December 2023	December 2023	December 2023	December 2023	GoP	2,000.00	2,000.00	-	-
GAD Activities													
-	a. Food and Venue	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	8,000.00	8,000.00	-	-
-	b. Supplies	CHEDROXI Personnel	NO	NP-53.9 - Small Value Procurement	December 2023	December 2023	December 2023	December 2023	GoP	2,000.00	2,000.00	-	-
TOTAL										3,437,000.00	3,437,000.00		


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